

# INFORMATION ON PUPIL ATTENDANCE

## The Law

Children of school age who are on roll at a school must, by law, attend school regularly and punctually.

Regular attendance is important, not just because the law requires it but also because it is the best way of ensuring children make the most of the educational opportunities available to them.

The regulations make it clear that parents do not have any automatic right or entitlement to take a child out of school.



## Improving attendance at Churchtown Primary School

At Churchtown Primary School we aim for 100% attendance for all children.

Pupils with this level of termly and annual attendance will receive certificates and this year each child with 100% attendance at the end of the year will be rewarded with a special treat and will be entered into a prize draw with prizes to be won.

Each term we will be awarding 'spot prizes' for excellent attendance and also improved attendance.

## Daily recognition for 100%

Each class across the school will display a star on their classroom door/window if all of the children are in school on that day as recognition for excellent attendance !



### Meetings regarding Attendance

If your child's attendance falls below 90% and does not improve over a period of time you will be contacted by school, by letter, to inform you of our concerns and invite you to get in touch to discuss how we can work together to improve the situation.



## Medical Conditions and Attendance

If your child has a medical condition which effects their attendance there are ways in which this can be managed in collaboration with school.

- For complex medical conditions which require regular medication a care plan will be required. Please contact Mrs Wilson via the school office for more information on this.
- Antibiotics prescribed to be taken **four** times a day can be administered by school staff. A form for this must be obtained from the office and completed in order for us to be able to administer medication.
- If your child is suffering from an infectious illness further information regarding exclusion periods can be obtained by telephoning the school office on 01704 508 500.